

**CONSTITUTION
OF THE SASKATOON AND DISTRICT SOCCER
REFEREES ASSOCIATION**

**EFFECTIVE:
MARCH 1, 2007**

**CONSTITUTION
OF THE SASKATOON AND DISTRICT SOCCER
REFEREES ASSOCIATION**

ARTICLE I - NAME:

The name of the Association shall be THE SASKATOON AND DISTRICT SOCCER REFEREES ASSOCIATION (SDSRA) hereinafter called THE ASSOCIATION.

ARTICLE II- JURISDICTION:

The Association shall have jurisdiction within the district of Saskatoon.

ARTICLE III - OBJECT:

The object of The Association shall be to develop the quality of soccer refereeing by:

- 1) Developing and upgrading referees
- 2) Protecting the integrity, welfare and interests of its members; and
- 3) Ensuring that all games refereed by its members are played in accordance with the laws of the game, as established by FIFA, and the rules of competition set by the appropriate organizing bodies.

ARTICLE IV - MEMBERSHIP:

- 1) Full membership, with voting rights, shall be open to any person who is a qualified soccer referee. For greater clarification “qualified soccer referee” is a person who has fulfilled the requirements necessary for the class in which they are registered with the Saskatchewan Soccer Association. (SSA)
- 2) Associate Membership, with no voting rights, shall be open to any person who is interested in the objects of this Association.
- 3) Honorary Membership, with no voting rights, may be awarded to anyone who has, over a long period of time, contributed to the organization, well being and development of the Association’s membership. An Honorary Membership may be awarded by a unanimous vote at an Annual General Meeting.
- 4) Membership is acquired when the appropriate membership fees have been paid to the Association and the SSA, and the Member is in good standing in accordance with Article IV (5).
- 5) In order to maintain membership in the Association, a member must attend a minimum of four (4) regularly scheduled meetings of the Association in a Membership Year as defined in Article V. Any member who does not attend four (4) regularly scheduled meetings shall not be in good standing with the Association. The member shall have the right to appeal any imposed sanction in accordance with the provisions and procedures set out in article XV.

ARTICLE V - MEMBERSHIP DUES:

The Membership Year shall run from the item “Roll call-members for the year ensuing” to the item “Roll call-members for the year ensuing” of the following calendar year (see agenda of the Annual General Meeting). Memberships for both the Association and the SSA must be paid up in order to officiate.

ARTICLE VI- AFFILIATION:

The Association shall affiliate with the Saskatoon and District Soccer Association, the Saskatoon Youth Soccer Association, the Saskatchewan Soccer Association and the Canadian Soccer Association.

The affiliated associations shall have one vote in this Association if a reciprocal right is offered to this Association.

ARTICLE VII -ASSIGNMENT OF GAMES

- 1) In order for a member to officiate in games under the jurisdiction of the Association they are required to:
 - a) Be a member in good standing with the Association and the SSA and,
 - b) Pass the Provincial fitness test once each year, as required for the class of referee in which they are registered with the SSA.
- 2) If a member does not pass the fitness test by the first day of June in any year, then they will only be assigned games on an emergency basis at the discretion of the Executive and the League Assignor.
- 3) No members shall be assigned games while under suspension or awaiting a hearing from any other soccer association. When a member has been assigned games and is awaiting a hearing with respect to a suspension, the assigned games shall be automatically revoked and it shall be the responsibility of the member to inform the League Assignor of the conduct that resulted in the suspension hearing in order that the League Assignor may reassign the game. The member shall have the right to appeal the revocation of the assigned games to the Discipline Committee in accordance with the provisions and procedures set out in Article XV.
- 4) Any member who is contacted by any team, club or organization to referee games outside of the city of Saskatoon must report the request to the executive. Any member who accepts an assignment out of town, without the permission of the association, will be subject to discipline procedures in accordance with Article XV.

ARTICLE VIII- MEETINGS:

- A) Annual General Meeting (AGM):
 - 1) The Annual General meeting shall be held annually, during the last two months of the calendar year.
 - 2) Notice of the meeting shall be sent to each member at least 30 days in advance of the meeting, and shall include an agenda. Members wishing to place agenda items and/or nominate honorary members for the executive’s consideration, require to send these to

the Secretary at least 45 days prior to the AGM date.

- 3) The meeting shall be open to all interested persons.
- 4) An AGM quorum shall consist of 6 members, including 2 members of the executive.
- 5) The order of business shall normally include:
 - a) Roll call and verification of members in good standing
 - b) Reading of the minutes
 - c) President's Report
 - d) Secretary's Report
 - e) Treasurer's Report
 - f) Reports of the vice Presidents
 - g) Committee Reports
 - h) Unfinished Business
 - i) Amendments to the Constitution
 - j) Recess
 - k) Roll Call-Members for the Year Ensuing
 - l) Election of Officers
 - m) New Business
 - n) End of Business

B) Regularly Called Meetings:

- 1) The executive shall call regular meetings, normally these meetings shall be called monthly, to discuss the business of The Association.
- 2) A regular quorum at association meetings shall consist of 5 members.

ARTICLE IX - MEMBERS OF THE EXECUTIVE:

- 1) The executive are officers of The Association, and shall consist of Past President, President, 1st Vice President, 2nd Vice President, Secretary, Treasurer, Director of Referee Development, and two (2) Members at Large.
- 2) No person may hold more than 2 offices.
- 3) The executive shall be an ex-officio member of every committee of The Association.
- 4) The Past President, President and Vice Presidents shall be full members. All other offices may be held by any type of member.
- 5) The executive shall be elected by majority vote at the AGM. The positions of President, 1st Vice President and one Member at Large shall be for two (2) year terms, elected in even years. The position of the 2nd Vice President, Secretary and one Member at Large shall be for two (2) year terms elected in odd years.
- 6) Positions of Director of Referee Development and Treasurer shall be appointed by the Executive.

- 7) Where a vacancy occurs between AGM's the executive may appoint other members to serve in the interim. Where such an appointment occurs, that member shall perform the duties of that office at any regular called meeting of The Association.
- 8) A vacancy filled by an appointment is at the pleasure of the full members, and the full members may require an election of that office at any regularly called meeting of The Association.
- 9) Notwithstanding the membership requirements of Article V, the President or his designate serves from the end of the item "The Election of Officers" at the AGM to the end of the same item at the next AGM.

ARTICLE X-DUTIES OF THE EXECUTIVE:

- 1) The Past President and Members at Large shall perform such duties as are assigned from time to time by the Executive.
- 2) The President shall arrange and preside at all meeting of The Association, decide all questions of order and announce the results of voting. He shall neither move nor second any proposal or amendment thereto, nor shall he vote unless there be a tie at any meeting, when he may exercise a casting vote. He shall ensure that other officers perform their respective duties, and that all rules are enforced.

The President may delegate his responsibilities to the Vice Presidents from time to time.

- 3) The Vice Presidents shall, in order of ranking, serve in the place of the President in his absence, or if delegated by the President to do so. They shall also perform other duties, as determined from time to time by the executive.
- 4) The Secretary- shall keep a true record of proceedings at all meetings of The Association, as well as other decisions of the executive. At each meeting, he shall read or circulate the minutes of the previous meeting. He shall conduct the correspondence of The Association and ensure that all members are notified of the AGM. At the AGM, he shall present a report of the year's activities. The minutes of the previous AGM shall be made available to each member present at each AGM.
- 5) The Treasurer shall receive, give an official receipt for, and be responsible to the membership for all funds of The Association. He shall prepare financial statements for the month in which the AGM is called, and shall present these statements at the AGM. A copy of these statements shall be available to each member. He shall also perform such duties as are assigned from time to time by the Executive
- 6) The Director of Referee Development shall be responsible for all aspects of referee development including the development and implementation of clinics and courses, assessment of referees and training of assessors.
- 7) The Executive shall conduct all routine or urgent business of The Association between regular meetings, but shall at all times remain accountable to the membership at large.

ARTICLE XI- FINANCES:

The funds of The Association, except for a \$20 Petty Cash Account, shall be deposited in a chequing and/or savings account of a registered financial institution. These accounts shall require two signatures, one of which shall be the Treasurer, the other shall be any other executive officer designated as a signatory, in order to withdraw funds.

ARTICLE XII -FEES:

Association fees shall be set by the Executive, based on yearly financial statements and commitments. The membership fees for persons under the age of 18 shall be 50% of the full fees, unless otherwise set by the Executive.

ARTICLE XIII -AMENDMENTS TO THE CONSTITUTION:

- 1) Amendments to the Constitution shall be made at any AGM, or at an especially called meeting for the sole purpose of amending the Constitution, but no amendment shall be made unless the membership of record is given 30 days written notice of the intention to amend the Constitution.
- 2) This notice shall include the article to be amended, and description of the proposals.
- 3) This Constitution may not be rescinded in its totality, unless this article is amended.
- 4) Amendments must be passed by two-thirds majority of the members at a duly called AGM.

ARTICLE XIV -INTERPRETATION:

- 1) In matters not specifically dealt with by the Constitution, or for clarity, interpretation of these rules shall rest with a majority of the full members, at any meeting at which a quorum exists. This interpretation may change from time to time, but until overruled the last interpretation shall be the one that governs.
- 2) The singular shall include the plural and vice versa, and the masculine and feminine gender shall be interchangeable.

ARTICLE XV .CONDUCT AND DISCIPLINE:

- 1) Members of The Association shall:
 - a) By virtue of their membership be deemed to have subscribed to the Constitution and rules and to any alterations and amendments properly made; and to the Code of Ethics of Canadian Soccer Referees.
 - b) Conduct themselves in such a manner as to be a credit to The Association and the game as a whole.
- 2) Cases of reported misconduct shall be dealt with by Discipline Committee appointed by the president, or any other member of the executive acting on his behalf. The Discipline Committee shall comprise not less than 3 and no more than 5 members in good standing of the association.

- 3) Where a complaint has been received about the conduct of a member, or information has been brought to the executive regarding a conduct of a member, the member shall be invited to appear before the Discipline Committee. Upon hearing the complaint against the member, and upon hearing the member's response to same, the Discipline Committee shall have the authority to levee fines or reprimands to the member or direct that the member not be assigned games for a period to be determined by the Discipline Committee. Without limiting the generality of the authority of the Disciplinary Committee, a member who has:
 - a) Failed to appear at an assigned game shall be fined the entire game fee
 - b) Failed to complete a discipline report or hand in a report on time, shall be fined the entire game fee
 - c) Arrived late at a game, shall be fined one-half the game fee.
 - d) Where a member has had assigned games revoked by reasons of the circumstances set out in paragraph 3 of Article VII, and has appealed the revocation to the Discipline Committee, the Discipline Committee shall consider the nature and seriousness of the offence committed by the member in determining whether the revoked games should be reinstated.
- 4) Fines or reprimands may be appealed to the Membership at any duly called meeting and the decision of the Membership shall govern.
- 5) Where a complaint has been received about the conduct of a member that, if proven, would result in the suspension or demotion of the member, the executive shall immediately forward the information to the SSA. The Discipline Committee does not have the authority to deal matters that are properly the prerogative of the Provincial or National Association, which includes suspension or demotion of a referee unless expressly authorized to do so by the SSA or Canadian Soccer Association.
- 6) Any member who fails to fulfill obligations under the contracts entered into between the association and S.Y.S or S.D.S.A. shall be fined, without a discipline hearing, in accordance with the agreements between the association and S.Y.S. or S.D.S.A. fines may be appealed to the discipline committee.
- 7) Subject to subsection (5), officers may be impeached at any meeting, by vote of two-thirds of the membership at which a quorum exists.
- 8) Impeachment may only be voted if the officers involved, and the entire executive, have been notified of the alleged wrongdoing at least 7 days prior to the meeting. This notification must be signed by 5 full members, and is deemed to have been served when personal service is demonstrated.